

Experience

JULY '16 – CURRENT

REMOTE

AUG '10 – JAN '21

REMOTE

LEAD EDITOR & CO-OWNER Halfmoon Film Company

- Video Pre-Production
 - + Location scouting, initial client conversations and data collection
 - + Outline project concept and design overall style
 - + Creation of shot list and storyboarding
 - + Work with the Director of Photography to hire additional contractors and finalize equipment list
- Video Post-Production
 - + Collect, review, mark "favorites" and organize footage
 - + Build storyline with pre-selected video clips
 - + Refine rough cut/first draft
 - + Deliver and manage digital files
- Customer Service
 - + Client liaison
 - + Gain understanding of client vision and offer technical advice, based on client budget and project needs
 - + Troubleshooting and technical support

VIDEO EDITOR Freelance

- Client Communications
 - + Network with clients/vendors/contractors
 - + Present first draft concept for client review
 - + Final review
- Execution of Client Directive
 - + Work with variety of softwares
 - + Create basic graphics
 - + Troubleshooting software
 - + Work with custom and/or ready-made graphic elements

JUNE '11 – FEB '12

STATE COLLEGE, PA

STYLIST INTERN Empire Beauty School

- + Met and maintained scheduling expectations and time demands of customers
- + Manage multiple clients at once during chemical treatments
- + Assist new interns with problems
- + Recommend and educate customers on salon products
- + Attentive to customers while performing haircuts/color treatments/skincare/nail care

Skills

Practical

- project management
- excellent written and verbal communication
- time management
- quick decision making

Technical

- Final Cut Pro X
- Adobe Creative Suite: Photoshop, Illustrator, After Effects, Premier
- video production
- storytelling

Customer Facing

- client support
- identifying client needs
- education on processes and procedures
- storyboarding with clients

Education

Empire Beauty School

cosmetology certification

Pennsylvania State University

liberal arts, dance

